**Your details**

|  |  |
| --- | --- |
| First Name: |  |
| Middle Names: |  |
| Surname: |  |
| Address: |  |
| Postcode: |  |
| Phone: |  |
| Email: |  |
| National Insurance Number |  |

If you have ever been known by another name please give details here including the dates you used the name.

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**Education & Training History**

Please detail your education including relevant training undertaken recently such as safeguarding or first aid etc.

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| --- | --- | --- |
| Qualification (including level achieved) | Date of Qualification | Awarding Body |
|  |  |  |
|  |  |  |
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**Employment history**

Please detail your recent employment history (at least 5 years). Please detail on continuation sheet if required.

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| --- | --- | --- | --- | --- |
| Role | Employer | Date employment started | Date employment ended | Reason for leaving |
|  |  |  |  |  |
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Please account for any gaps in employment:

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Personal Statement

Tell us why you believe you are suitable for the role. You may want to answer this question by looking at the job description and person specification and addressing how your skills, experiences, and values match what we have outlined.

You can also submit your answer to this question via video or audio recording.

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**References**

Please give the contact details of your two most recent employers where your role included working with children.

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| --- | --- | --- |
| Name | Role & Organisation | Email & telephone |
|  |  |  |
|  |  |  |

Please tick to give your consent to us contacting the above referees to ascertain your suitability to work with children.

**Relationship with Cap-a-Pie, staff or trustees.**

Please detail any previous or current relationship or connection you have had with Cap-a-Pie, staff or trustees.

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**Declaration**

Sign below to confirm that the information you have provided is true and that nothing has been omitted. Providing false information is an offence and could result in rejection of your application, summary dismissal if selected and possible referral to the police.

Your data will be used during the recruitment process to assess your suitability for the position. If you are unsuccessful your personal information will be once recruitment decisions have been made.

|  |  |
| --- | --- |
| Signature of candidate: |  |
| Print name: |  |
| Date: |  |